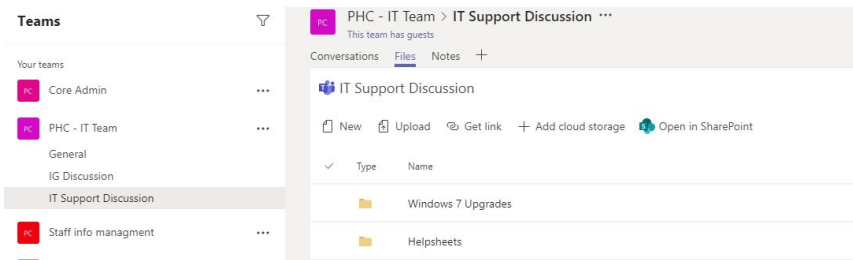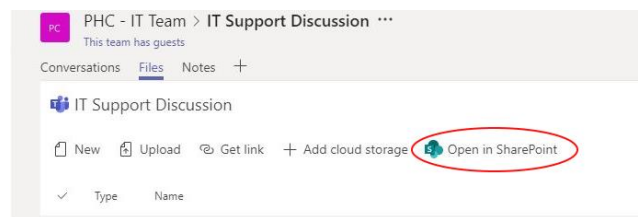# How to setup a Teams files area for synchronizing with your OneDrive service

Note the best way of achieving this is on a Windows 10 machine using the Microsoft Teams client (https://teams.microsoft.com/downloads).
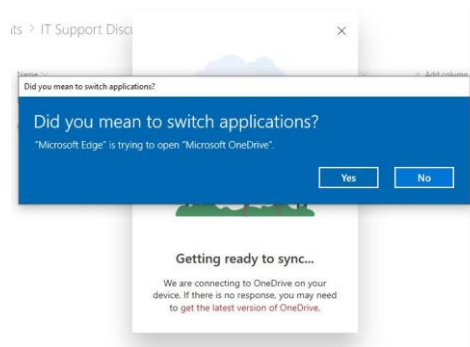
First navigate to the Teams file storage you wish to sync, for example see below
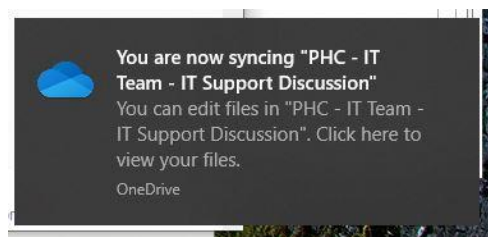

Click on the 'Open in SharePoint' icon to open a browser window pointing at the same location (see below)

The OneDrive pop up will open and you may be prompted as shown below. Click on 'Yes' to continue

Your OneDrive tool should now setup the Teams folder for syncing and you should see the following pop-up notification

To access the files, open Explorer ( ), from the side bar you should now see a 'Nexus365' entry with the folders you have selected listed here. Simply click on the required folder to see the files.